F. No.3(50)/2019-Proc/ERRA

**GOVERNMENT OF PAKISTAN**

**PRIME MINISTER’S OFFICE (PUBLIC)**

**EARTHQUAKE RECONSTRUCTION & REHABILITATION AUTHORITY(ERRA)**

Opposite Margala Town, Murree Road, Islamabad

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**Invitation For Bids**

The Earthquake Reconstruction & Rehabilitation Authority (ERRA), Islamabad, invites sealed bids from authorized / approved firms from Alternative Energy Development Board (AEDP) registered with Income tax and Sales tax departments / holding NTN and valid licenses for installation of Solar System at its office.

2 Bid documents may be obtained from the websites of ERRA & PPRA. Bids must be delivered to ERRA HQ office on or before **1100hours on 12th November, 2019**. Bids will be opened in the presence of bidders or their authorized representatives at **1130 hours on same day***in*the small conference room of ERRA HQ.

3. Single stage one envelope procedure will be adopted. The Bids must be enclosed with 3% Earnest-money of total Quoted Bid Value (Refundable), in the shape of Pay-order in favour of Deputy Director (Procurement), ERRA HQ, Islamabad.

4. ERRA reserves the right to accept or reject any or all the bids at any time in public interest as per PPRA rules.

**Deputy Director (Procurement)**

**ERRA- HQ, Islamabad.**

Ph: 051 – 9030935

**Installation of Solar System at ERRA HQ**

**Terms and Conditions for Bids and Bidders**

1. **Tender Identification Number.** Tender No. 32 / 2019.

2. **Title.** Installation of Solar System at ERRA HQ “**Single Stage One Envelope Method”.**

3. **Procurement Agency.**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA)HQ**

Main Murree Road, Opposite Margala Town, Islamabad.

4. **Last Date & Time for Submission of Bid**. **12th November, 2019 at1100 Hours**.

5. **Bid Opening Date & Time. 12th November, 2019 at 1130 Hours**.

6. **Bid Opening Address.** **Small Conference Room, ERRA HQ, Islamabad.**

**Terms & Conditions**

* 1. The plot area of ERRA Offices is comprising on 5 acres. The interested firms can visit the premises on any working day during office hour, after contacting the undersigned over telephone.
  2. According to the electricity bill, sanctioned electricity load is 595.
  3. The bid should include warranty time and free service time.
  4. During peak office hours from 10.00 AM to 3.00 PM, ERRA will utilize the Solar electricity as per requirement thereafter, during non-peak hours from 3.00 PM onwards electric units saved shall be adjusted with IESCO / WAPDA through reversible meters, to be installed by the vendors.
  5. Initially the bidder shall have to install Solar System at its own cost i.e. through its Own Investment, while ERRA HQ shall pay the entire cost of Solar System in monthly installments equal to existing monthly electricity bills, for which a separate contract shall be signed.

7. **Bid Opening Process / Method.** ERRA will follow **Single Stage, One Envelope** process in accordance with **Rule 36(a) of PPRA Rules 2004**. Each bid shall comprise one single envelope containing clearly marked separately, financial proposal and technical proposal (if any). All bids will be opened and scrutinized. Bids of firms not meeting the required specifications / criteria will not be entertained.

a. **Bid Validity Period.** Bid validity period should be 90 days from the date of opening of Tender.

The amount of bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) equal to 3% of the bid value** in the shape of **pay order** in favor of **Deputy Director (Procurement)**, ERRA, with their Financial Proposals. **Bids not accompanied with bid security / earnest money will not be entertained.**

8. **Bid Validity Period**. 90 days from the date of opening of Tender.

9. **Rejection of Bid.**

a. Incomplete and conditional quotations will be rejected forthwith.

b. Bids received after due date & time will not be accepted.

10. **Bidder’s Mandatory Qualification / Pre requisites.** The bidder should be original manufacturer/ authorized dealers/ supplier etc and should have its own office for after sales service.

11. **Bid Supporting Documents.**

a. Earnest Money (refundable) equal to 3 % of bid value in Pak Rupees in form of a pay order in favour of Deputy Director (Procurement), ERRA.

b. Audited Bank Statement for last three years.

c. Income Tax and Sales Tax Registration Certificates.

d. Company Profile including proof of existence in particular business.

e. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

f. Registration certificate issued by Alternative Energy Development Board (AEDB).

12. **Compliance Instructions.**

a. Quoted rates should include all applicable Government of Pakistan taxes.

b. Cutting / overwriting on the offered prices will not be accepted.

c. Strict Compliance of given Specifications has to be made.

13. **Maximum Time of Delivery.**

a. 01 - 03 months.

b. Right to extend time period of delivery remains with ERRA.